

# Colorado Events

Presents the



**Located in Skyline Park in the Center of Downtown Denver  
16<sup>th</sup> Street Mall & Arapahoe St**

**Open 11am to 6pm on Friday, Saturday & Sunday**

### **Details:**

Find the perfect gift among a wide array of local artists and crafters in the heart of Downtown Denver at the **Urban Holiday Market**. This **annual** holiday shopping spectacular features an awesome selection of one of-a-kind seasonal items, high quality handcrafted goods, fabulous holiday gift ideas, delicious specialty foods, and more, made from a diverse collection of local artists and crafters. Enjoy a unique holiday shopping experience that will include a great live concert each day & a whole lot of family fun. This market is **Denver's biggest outdoor holiday shopping event of the year**, and is a great place to grow your business and get your art, craft, product, or service in front of thousands of interested buyers.

**720-272-SHOP(7467)**

**coloradoevents@gmail.com**

**WWW.GIFTFESTIVALS.COM**

## How to be an exhibitor:

In order to participate, you will need to fill out an application. There are 2 ways to apply:

1. If you prefer to pay by credit card or PayPal then you will need to fill out the online application found at the top of the vendor page of [www.coloradoevents.org](http://www.coloradoevents.org)
2. If you prefer to pay by check then you will need to complete the below paper application and return it to us via the mail. Please include a check made payable to Colorado Events and be send it to:  
Colorado Events 2525 Arapahoe Ave, Suite E4-720, Boulder, CO 80302

## Details:

All exhibitors are required to be completely set up by the scheduled opening time of 11:00am. **Overnight security will be provided on Friday & Saturday night** so you can leave your booth set up overnight and for both days of the event. Each category of product or service will be limited. This will permit the products being sold to be diverse and non-competitive. Certain categories may be sold out even if there are other spaces available. All sellers are subject to approval. Colorado Events reserves the right to restrict the sale of certain items and we reserve the right to refuse anyone from selling at these events. We also reserve the right to deny booth sharing in certain situations.

Booths spaces are assigned by Colorado Events. You are responsible to bring your own materials to set up your selling space, including chairs, displays, and tables. Colorado Events will be renting a limited number of tents for \$30 per day, done on a first come, first serve basis, advance booking is highly suggested. Please be prepared for Colorado's variable weather conditions by using weights for your tents and having tarps or sidewalls to protect your merchandise if necessary. Please note that your exhibitor fee does not include parking in Downtown Denver.

You will be required to be occupy your booth for the duration of the event and also completely clean your selling space at the end of the day. This event is covered under the Colorado Events Platinum Pass. That is our affordable annual pass option. If you would like to purchase a Platinum Pass, please check the vendor page of the website. In addition to the Urban Holiday Market, Colorado Events organizes a series of other events throughout the year.

The City of Denver requires all vendors that sell products with CBD for consumption in the City limits of Denver to submit a Temporary Food Establishment Acknowledgement and Affidavit of Commissary letter to the Denver Public Health and Environment. Please find more information by clicking [HERE](#)

## Taxes:

All sellers are required to collect their own sales tax. All vendors will be required to file or turn in their collected City and State taxes following the event. Anyone that does not have a City of Denver sales tax license will be required to turn in a Special Event Tax form after the event. Details on tax collection will be provided in the vendor instructions after acceptance into the event.

## Exhibitor Pricing:

**All spaces are 10' X 10' and outside**

<b>3 day Exhibitor Space</b>	\$320
<b>2 day Exhibitor Space</b>	\$220
<b>1 day Exhibitor Space</b>	\$125
<b>3 day Full Size Corner Exhibitor Space on the Front Row</b> along the 16 <sup>th</sup> St Mall– <b>Very Limited Supply</b>	\$430
<b>3 day Front Exhibitor Space</b> – (along the 16 <sup>th</sup> St Mall in front of Skyline Park) You can use a 10' x 10' canopy tent but your tent will go over a flower bed / wall & your booth size will be approximately 6' deep x 10' wide	\$400

## Daily Fee for Optional Upgrades:

<b>Corner Booth Location</b> (Only available for 2 day and 3 day vendors at this event)	add \$20 per day
Pick your booth location (Only available for 3 day vendors at this event)	add \$20 per day
10' x 10' Canopy Tent Rental	add \$30 per day
Electricity	add \$15 per day



# URBAN HOLIDAY MARKET APPLICATION

In order to sell at the 2023 Urban Holiday Market, you will be required to either fill out the online application or this paper application. Paper applications should include a check and be sent via the mail. If you want to pay with a credit card or PayPal then you need to fill out our online application. Exhibitor spaces are sold on a first come, first serve basis. Don't delay because spaces will sell quickly. This application does not guarantee acceptance, you will be notified shortly after your application is received.

Name(s) \_\_\_\_\_

Name of Business (If applicable) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # Work \_\_\_\_\_ Home \_\_\_\_\_ Cell \_\_\_\_\_

Email Address \_\_\_\_\_ Web Address \_\_\_\_\_

Description of what you want to sell \_\_\_\_\_

List all of the Urban Holiday Market dates applying for: \_\_\_\_\_

Do you make your own merchandise Yes / Some but not all / No

Signature(s) \_\_\_\_\_

Yes, I agree to the terms and conditions of Colorado Events. Acknowledgment that you agree to adhere to the rules and regulations of Colorado Events. It is agreed that Colorado Events is not liable for any injuries, schedule changes, adverse weather or responsible for any lost, stolen or damaged item at any of its events. I acknowledge that a refund will not be granted for inclement weather or other reasons. We don't guarantee product sales, attendance, weather, or exclusivity of any product or service. I understand and agree to these terms and expressly waive any rights to credit card charge backs as a means to mediate disputes. Please note that we do not give refunds, if an exhibitor cancels a show 60 days prior to the event, then we will issue a company credit. I agree to relinquish all claims I may have against Colorado Events, its officers and employees and any other business or governmental agency affiliated with its events... Colorado Events reserves the right to cancel booth reservation and refund all fees if exhibitor is duplicating products or services already provided, or if the exhibitor does not fit our vision and mission statement.

## Urban Holiday Market on November 3, 4, & 5 Please Circle Fee

3 day Exhibitor Space	\$320
2 day Exhibitor Space	\$220
1 day Exhibitor Space	\$125
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### Daily Fee for Optional Upgrades:

10' x 10' Canopy Tent Rental	add \$30 per day
Choose your booth location (Only available for vendors that participate in both days of the event)	add \$20 per day
Electricity	add \$15 per day

### Total fee due and enclosed \_\_\_\_\_

Please note, unless we know you from past shows, then photos are required. Please attach your photos with your application or email them to us. **Paper applications should include a check made payable to Colorado Events and be sent to:**

**Colorado Events 2525 Arapahoe Ave, Suite E4-720, Boulder, CO 80302**

If you want to pay with a credit card or PayPal then you need to fill out our online application or email us.

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Maps & pictures of the Urban Holiday Market in Skyline Park in Downtown Denver

